

THE OPPORTUNITY

Slegg Building Materials is currently seeking 2 Full-Time Customer Service Sales team members to work either Monday to Friday or Tuesday to Saturday, 8am-4:30pm. The pay range is \$16.50-\$22.50 per hour

THE LOCATION - SIDNEY

Located in the industrial area of Sidney, close to the Victoria International Airport, you will find our oldest branch with many long-term employees including Jason Balderston, General Manager, who has been at this location for almost 20 years. This location prides itself on being customer service oriented with friendly and outgoing staff who work hard and have fun doing so. Teamwork is the focus with a strong knowledgeable team which thrives on supporting each other at work. They also focus on community engagement including involvement in local sports, Sidney Days, Build A Boat Contest, Lions Food Bank yearly fundraising and many more. We live and work together surrounded by many local businesses within walking distance. The Slegg Sidney team of 80 plus members offers a wide range of positions from entry level, corporate roles, sales and management. We hope you apply to join the family!

THE BENEFITS

Slegg offers competitive benefits including Drug and Dental Coverage, practitioners, disability and life insurance. Retirement savings plan with RRSP contribution matching (after 1 year of service), exclusive Employee stock purchase plan. You'll be able to take advantage of exclusive company discounts on all products sold at Slegg and our partnerships with Telus Mobility, Suburban Motors, Good lift Fitness and Popeye's allows discounts on a variety of products. All Slegg employee's and their immediate family members are eligible for an annual Scholarship program which offers onetime payments directly to an accredited school of attendance. Pre Covid, we offer monthly complimentary breakfast or lunch for our staff– We hope to do these again soon!

THE RESPONSIBILITIES

- Greet and assist customers with purchases at the customer service desk
- Follow up and maintenance with sales orders
- Processing customer returns
- Provide suggestions and recommendations on building products and materials
- General housekeeping duties and stocking of merchandise
- Maintain product displays on selling floor
- Maintaining merchandizing standards in designated areas
- Will be required to become subject matter expert
- Assist in keeping product signage/pricing accurate
- Answering phones
- Take pride in your work environment keeping your desk area clean and presentable
- Be a source of knowledge and willing to learn about new building materials. Lumber, Roofing, Siding, Insulation, Drywall, Hardware, Retaining Walls, Pavers, Concrete...etc.
- Respect and obey safety policies and procedures in our yard

- All other duties as directed by the General Manager
- Responsible for communicating stock issues to insure inventory integrity
- Build strong customer relationships through reliable call backs, follow up on deliveries, and awareness of project time line to foresee material needs

THE REQUIREMENTS

- Broad knowledge of building supplies and home improvement products is an asset
- Superior customer service skills
- Knowledge of Excel is an asset
- Sales experience an asset
- Effective written and oral communication skills
- Ability to work independently and as team
- Available to work flexible hours including weekends
- Physical requirements include:
 - Ability to lift and carry up to 30lbs
 - Standing for long periods of time

Please apply online at www.slegg.com/careers or email HR@slegg.com

Thank you for your interest in Slegg Building Materials. Only those chosen for an interview will be contacted.